



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 06-09-2021

## Notice

External Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2020-21.

Sr. No	Name	Designation	College
1	Dr. Mohd Arif	Convenor	Govt. (PG) College, Deoband, (Saharanpur)
2	Dr. Poonam Sharma	Co-Convenor	Jain Kanya (PG) College, Muzaffarnagar
3	Ms. Sonali Jain	Member	Genpact, Gurugram
4	Dr. Ravindra Pratap	Member	Shri Ram College of Law, Muzaffarnagar

The above Committee Members are required to conduct an Academic Administrative Audit and submit report after completing their works. Mr. Subodh Kumar (Bioscience Department) is being deputed to assist the Committee in all above mentioned task.

  
(Dr. Aditya Gautam)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC
3. Convenor, AAA Committee (Internal)

  
(Dr. Aditya Gautam)  
Principal

Date: 28-09-2021

To,

The Director/ Chairperson IQAC

Shri Ram College

Muzaffarnagar

Sir,

Please refer to your notice dated 06.09.2021 wherein we were expected to conduct an external AAA in your College, in this regard we have to inform that we have successfully conducted Academic Administrative Audit (External).

We have gone through various reports prepared by Internal Committee for Academic Administrative Audit and verified these reports department wise, on the random basis.

Please find enclosed, here with, the report and observations made on Academic Administrative Audit (External) of Shri Ram College, Muzaffarnagar for the year 2020-21.

Yours obediently



(Dr. Mohd Arif)

Convenor

Govt. (PG) College

Deoband, Saharanpur



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 17.08.2021

To,

**Dr. Mohd Arif**

**Govt. (PG) College**

**Deoband, (Saharanpur)**

Dear Sir,

As you aware that Shri Ram College conducts an Academic Administrative Audit(AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Convenor of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

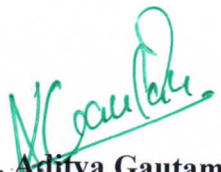
You are requested to kindly conduct an External Academic Administrative Audit for the session 2020-21 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Aditya Gautam)  
Principal

  
(Dr. Aditya Gautam)  
Principal



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 17.08.2021

To,

**Dr. Poonam Sharma**  
**Jain Kanya (PG) College**  
**Muzaffarnagar**

Dear Sir,

I would like to bring to your notice that Shri Ram College conducts an Academic Administrative Audit(AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Co-Convenor of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.


You are requested to kindly conduct an External Academic Administrative Audit for the session 2020-21 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Aditya Gautam)  
Principal

  
(Dr. Aditya Gautam)  
Principal



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 17.08.2021

To,

**Dr. Ravindra Pratap**  
**Shri Ram College of Law**  
**Muzaffarnagar**

Dear Sir,

As you are aware that Shri Ram College conducts an Academic Administrative Audit(AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.


You are requested to kindly conduct an External Academic Administrative Audit for the session 2020-21 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Aditya Gautam)  
Principal

  
(Dr. Aditya Gautam)  
Principal





# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 17.08.2021

To,

**Ms. Sonali Jain**

**Genpact**

**Gurugram**

Dear Sir,

As you aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

You are requested to kindly conduct an External Academic Administrative Audit for the session 2020-21 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Aditya Gautam)  
Principal

  
(Dr. Aditya Gautam)  
Principal

## ACADEMIC ADMINISTRATIVE AUDIT REPORT

YEAR: 2020-21

### A. Objective & Methodology

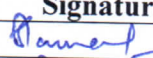
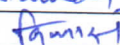



Date: -22/02/2021


<b>Objective</b>	<b>Methodology</b>
<ol style="list-style-type: none"><li>1. To Know the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.</li><li>2. To identify the bottlenecks in the existing academic and administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.</li><li>3. To evaluate the optimum utilization of available resources.</li><li>4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.</li></ol>	A Committee formed by the principal design a format to obtain the information from the Department and verify them in the Departments. Then it is completed and informed to the authorities through a report

### B. Department Visited: -

S.N.	Name of Department	Name of HoD
1	Bioscience	Dr. Sourabh Jain
2	Commerce	Dr. Saurabh Mittal
3	Business Administration	Dr. Pankaj Kumar
4	Computer Application	Dr. Nishant Rathi
5	Journalism & Mass Communication	Dr. Ravi Kumar Gautam
6	Fine Art	Dr. Roupal Malik
7	Physical Education	Dr. Pramod Kumar
8	Teacher Education	Dr. Prerna Mittal
9	Basic Science	Dr. Pooja Tomar
10	Agriculture Science	Dr. Nayeem
11	Libraries	Mr. Anit Choudhary
12	Computer Labs	Mr. Deepak Tyagi
13	Office	Mr. Nand Kishor

### C. Committee: -

S.N.	Name	Designation	Signature
1	Dr. Saurabh Mittal	Convenor	
2	Mr. Vikas Kumar Tyagi	Co- Convenor	
3	Mr. Pankaj Kaushik	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	

  
(Dr. Saurabh Mittal)



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date:07.01.2021

## Notice

Internal Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2020-21.

Sr. No	Name	Designation	Department
1	Dr. Saurabh Mittal	Convenor	Business Administration
2	Mr. Vikas Tyagi	Co-Convenor	Biosciences
3	Mr. Pankaj Kaushik	Member	Business Administration
4	Mr. Praveen Kumar	Member	Computer Application
5	Mr. Subodh Kumar	Member	Bioscience

The above Committee Members are required to conduct an Academic Administrative Audit and submit reports after completing their works.

  
(Dr. Aditya Gautam)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. HoDs, All Concern Department
3. Coordinator IQAC, Shri Ram College

  
(Dr. Aditya Gautam)  
Principal



Date: 19-02-2021

To,

The Director/ Chairperson IQAC

Shri Ram College

Muzaffarnagar

Sir,

Please refer to your notice dated 07.01.2021 wherein a Committee (Internal) has been constituted for Academic Administrative Audit (Internal). I have to inform you that we have successfully conducted Academic Administrative Audit (Internal).

We have gone through the data submitted by the department for Academic Administrative Audit and verified these data department wise thoroughly.

Please find enclosed, herewith, the report and observations made on Academic Administrative Audit (Internal) of Shri Ram College, Muzaffarnagar for the year 2020-21.

Yours obediently



(Dr. Saurabh Mittal)

Convenor  
Commerce



# Shri Ram College, Muzaffarnagar

Opp. Almaspur Telephone Exchange, Parikarma Marg, Muzaffarnagar

## ACADEMIC AND ADMINISTRATIVE AUDIT

Year: 2020-21

Name of Institution: **Shri Ram College Muzaffarnagar**  
Year of Establishment: **2004**  
Name of Principal: **Dr. Aditya Gautam**  
Number of Departments: **10**

UGProgramme	PGProgramme
14	8

1. Programme/ Courses introduced during this year: **00**
2. Total Number of Certificate/ Add-on Courses offered Including Collaborative Courses:  
(List Attached) **17**
3. Courses conducted in collaboration with other organizations: **02**
4. Examination System: **Annual & Semester**
5. Profile of the teachers:

Designation	Number
Professor	05
Associate Professor	22
Assistant Professor	156
Total	183

6. Number of academic support staff (technical) and administrative staff:

Sr. No.	Posts	Number
1	Librarian	2
2	Assistant Librarian	5
3	Book keeper	1
4	Office Superintendent	1
5	Cashier	3
6	Steno	3

*Amesh*

7	Clerk	10
8	Lab Programmer	2
9	Computer. Network Administrator	3
10	Laboratory Assistant	13
11	Laboratory Attendant	13
12	Fourth Class Employee	60

**7. Information about research grants& projects**

**a) Tie ups for research/ projects:**

Sr. No.	Name of the Principal Investigator (Co-investigator)	Department of Principal Investigator	Name of the Project
1	Mr Bhupendra	Physical Education	Model Sports Villages
2	Dr Roupal Malik	Fine Arts	Mask Making & Distribution
3	Dr. Pooja Tomar	Basic Science	Food Packing & Distribution
4	Dr. Prerna Mittal	Teacher Education	Survey Work in Covid
5	Dr. Ravi Gautam	Journalism & Mass Communication	Documentary Awareness due to Covid
6	Dr. Nayeem	B.Sc Agriculture	Commercial Vermi Compost Production Unit

**b) Functional MoUs:**

Sr. No.	Name of the Organisation	Remarks if any
1	Indian Industries Association, Muzaffarnagar	
2	IIMT, Kota Saharanpur	
3	Himaliyan Management and Development Resource Institute, Rishikesh (HiMADRI)	
4	Prayatan Sanstha – Social Organisation in Muzaffarnagar	
5	Techmach International Pvt. Ltd. Muzaffarnagar	
6	Action for Sustainable Efficacious Development and Awareness (ASEA), Rishikesh	
7	Abhishek Telecom, Muzaffarnagar	
8	Saurabh Mittal & Associates, Muzaffarnagar	
9	Ch. Harchand Singh Mahavidyalaya, Gothni, Bulandsahar	



10	Janmanch Social organization, Muzaffarnagar	
11	TAISEI KOUGYOU CO. LTD. & The Municipality of Muzaffarnagar	
12	IMT and SWAL	
13	NayanIspat	
14	Puri Industries, Muzaffarnagar	
15	Chakradhar Chemicals Private Limited, Muzaffarnagar	
16	Sports: A Way of Life (NGO)	
17	Institute of Technology Blanchards Town, Ireland	
18	Menu Paper	

8. Publications during year by faculty members: **26**
9. Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers: **08**
10. Number of Webinar Attended **354**
11. Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level: **Due to Covid Pandemic no activity was organized at University/National and International Level, so no Awards/Medals in Sports/Cultural Activities during the Year.**

**12. Student profile Programme-wise at UG and PG:**

Sr. No.	UG/PG	Seats Available	Male	Female	No. of students Admitted
1	B.Sc. Micro	60	17	34	51
2	B.Sc. Biotech	60	17	30	47
3	BCA	300	253	40	293
4	BJMC	120	18	15	33
5	B. Com	300	148	68	216
6	BBA	240	113	70	183
7	BFA	60	13	34	47
8	B.Ed.	200	30	116	146
9	B.P.Ed.	50	33	17	50
10	B.Sc (PCM)	120	27	10	37
11	B.SC (CBZ)	120	25	38	63
12	BPES	120	87	08	95

13	B.Sc. (Ag)	120+40+12*	146	26	172
14	B.Voc.	60	07	08	15
<b>A</b>	<b>Total (UG)</b>	<b>1982</b>	<b>934</b>	<b>514</b>	<b>1448</b>
1	MSc. Micro	30	10	13	23
2	MSc Biotech	30	07	14	21
3	M.Sc. (CS)	30	00	00	00
4	M.Com	60+20*	27	38	65
5	M.P.Ed.	30	14	16	30
6	M.Ed.	50	04	15	19
7	MFA	60	06	37	43
8	MJMC	30	09	05	14
	<b>Total (PG)</b>	<b>340</b>	<b>77</b>	<b>138</b>	<b>215</b>
	<b>Total (A+B)</b>	<b>2322</b>	<b>1011</b>	<b>652</b>	<b>1663</b>

**13. Results Analysis of students at UG and PG:**

Sr. No.	UG/PG	Appeared	Passed	Pass %
1	B.Sc. Micro	35	32	91
2	B.Sc. Biotech	28	28	100
3	BCA	146	140	96
4	BJMC	27	26	96
5	B. Com	196	165	84
6	BBA	92	89	94
7	BFA	30	29	97
8	B.Ed	146	146	100
9	BPEd (2019-21)	34	33	97
10	B.Sc. (PCM)	97	92	95
11	B.Sc. (CBZ)	46	44	96
12	BPES	60	47	79
13	MSc. Micro	22	22	100
14	MSc. Biotech	20	20	100
15	MSC(CS)	4	4	100
16	M.Com	30	22	73
17	MFA	53	53	100
18	MJMC	13	12	92
19	MPEd (2019-21)	28	28	100
20	M.Ed.	19	19	100
21	B.Voc	58	58	100
	<b>Total</b>	<b>1184</b>	<b>1109</b>	<b>93.66</b>



**14. (A) Number of Full Time Faculty(Male & Female):**

Male	121
Female	62
Total	183

**14.(B) Number of Guest Faculty (Male & Female):**

Male	05
Female	03
Total	08

**15. University Toppers/Rank Holders**

S.No	Name Of Student	Rank	Department	Session
1	KRATY GARG	V	M.SC (Computer Science)	2020-2021
2	SARIKA	V	B.COM	2020-2021
3	SHAHROZ	VI	M.COM	2020-2021
4	VIBHOR KUMAR	V	MJMC	2020-2021
5	VAISHALI BALIYAN	II	B.P.Ed	2020-2021
6	SWEETA CHAUDHARY	V	M.P.Ed	2020-2021
7	PRIYANSHU	V	BPES	2020-2021
8	KOMAL RANI	I(Gold Medalist)	B.Voc (Yoga)	2020-2021
9	SEEMA VINOD	II	B.Voc (Yoga)	2020-2021
10	MANISH KUMAR	IV	B.Voc (Yoga)	2020-2021
11	ZEHRA HUSAINI	II	M.SC (Microbiology)	2020-2021
12	APURVA	V	M.SC (Biotechnology)	2020-2021
13	SADAF	I	MFA (Fashion Designing)	2020-2021
14	ESHITA ARORA	II	MFA (Fashion Designing)	2020-2021
15	SIMRAN KARANWAL	III	MFA (Fashion Designing)	2020-2021
16	KM SAMIA NAAZ	IV	MFA (Fashion Designing)	2020-2021
17	AKANSHA BANSAL	V	MFA (Fashion Designing)	2020-2021
18	SHIVANSHU KUMAR	I	MFA (Drawing & Painting)	2020-2021
19	KM ANJALI	II	MFA (Drawing & Painting)	2020-2021
20	SOMYA GUPTA	III	MFA (Drawing & Painting)	2020-2021
21	SHIVANI BANSAL	IV	MFA (Drawing & Painting)	2020-2021
22	TANISHA AHUJA	V	MFA (Drawing & Painting)	2020-2021

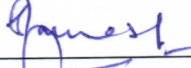

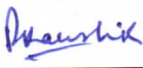


23	NIHARIKA RANI	I	MFA (Applied Arts)	2020-2021
24	VISHANK CHAUDHARY	II	MFA (Applied Arts)	2020-2021
25	KULWANT SINGH KORI	III	MFA (Applied Arts)	2020-2021
26	KM VANDANA SHARMA	IV	MFA (Applied Arts)	2020-2021
27	KM SHAILI	V	MFA (Applied Arts)	2020-2021
28	ANMOL TYAGI	I	BFA (Applied Arts)	2020-2021
29	SIDDHARTH	II	BFA (Fashion Designing)	2020-2021
30	SUKIRTI	III	BFA (Applied Arts)	2020-2021

**16. Present details of departmental infrastructural & other facilities with regard to**

Total number of books in library:	<b>38177</b>
Computers and Internet facilities for staff:	<b>Yes</b>
Total number of class rooms:	<b>59</b>
ICT facility:	<b>Yes</b>
Students' laboratory:	<b>Sufficient as per norms</b>
Conference Room:	<b>1</b>
Seminar Hall:	<b>1</b>
Auditorium:	<b>1</b>
Furniture:	<b>Sufficient</b>
Fixture :	<b>Sufficient</b>
Water Coolerswith Purifier:	<b>On each floor</b>
Gymnasium:	<b>Well Equipped</b>
Games Equipment:	<b>For All Sports</b>
Toilet:	<b>Separate for boys, girls &amp; staff</b>
Smart Classroom:	<b>2</b>

**17. Other Facilities:**

Transportation Facilities:	<b>Yes</b>
CCTV Surveillance :	<b>Yes</b>
HostelFacilities:	<b>Separate for Boys &amp; Girls</b>
SportsGround:	<b>Sufficient for all sports</b>
Cafeteria:	<b>Yes</b>
First Aid Facilities:	<b>Yes</b>
ATM:	<b>Yes</b>
Generator Facilities:	<b>Yes</b>
Waste Management:	<b>Yes</b>
Fire safety& Security:	<b>Yes</b>
Water Harvesting:	<b>Yes</b>
Solar Panel:	<b>Yes</b>
Day Care Centre	<b>Yes</b>
Girls Common Room	<b>Yes</b>
Rest Room for Disable	<b>Yes</b>

Sr. No	Name	Designation	Signature
1	Dr. Saurabh Mittal	Convenor	
2	Mr. Vikas Tyagi	Co-Convenor	
3	Mr. Pankaj Kaushik	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	

**Declaration by the Head of Institute**

We Certify that the above information provided by all the departments has been validated by the AAA Committee (Internal).



**Annexures:****1. Total Number of Certificate/Add-On-Courses Offered Including Collaborative Courses:**

S.No	Course	Department	Duration	Time Period	No. of Students Enrolled
1	Interview Skill	Commerce	30 Days	2-11-2020 To 10-12-2020	50
2	Insurance Awareness	Commerce	40 Days	14-12-2020 To 01-02-2021	50
3	Tally	Commerce	30 Days	04-01-2021 To 08-02-2021	50
4	Effective Writing	JMC	15 Days	18-01-2021 To 04-02-2021	75
	Effective Writing	JMC	15 Days	19-04-2021 To 06-05-2021	75
5	Embroidery & Stitching	Fine Arts	48 Days	01-09-2020 To 31-10-2020	55
6	Photography	Fine Arts	77 Days	10-01-2021 To 10-04-2021	73
7	Portfolio Making	Fine Arts	17 Days	16-11-2020 To 5-12-2020	25
8	Skill Development Programme in Art and Technique	Fine Arts	13 Days	15-01-2021 To 27-01-2021	31
9	Organic Farming	Bio Science	20 Days	08-02-2021 To 27-02-2021	26
10	Bio-Informatics from Beginners	Bio Science	30 Days	11-01-2021 To 11-02-2021	24
11	Practical Banking	BBA	45 Hrs	02-11-2020 To 31-12-2020	50
12	Developing Communication Skill & Understanding Body Language	BBA	60 Hrs	03-11-2020 To 31-12-2020	80
13	Entrepreneurship Development	BBA	32 Hrs	06-12-2020 To 24-01-2021	80
14	PC Hardware and Networking	BCA	50 Hrs	7-12-2020 To 30-01-2021	152
15	Introductory Programme on Agriculture Studies	B.Sc (Ag.)	30 Hrs	27-01-2021 To 02-03-2021	50
16	Life Skill Management	B.Ed	30 Hrs	04-01-2021 To 10-02-2021	100
17	Strengthening Language Proficiency On Hindi Language	B.Ed	45 Hrs	02-12-2020 To 25-01-2021	65

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**  
**(EXTERNAL)**  
**Year: 2020-21**

Name of the College: Shri Ram College, Muzaffarnagar  
Year of Establishment: 2004  
Name of the Principal: Dr. Aditya Gautam  
No. of Departments & Programmes: 10 Departments and 22 Programmes

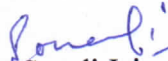
S.N.	Particulars	Verified/ Not Verified/ NA	Remark/ Deviation
1	Program/ Courses introduced during this year	Verified	NIL
2	Total Number of Certificate/ Add-on Courses offered by the department	Verified	17
3	Courses conducted in collaboration with other organizations	Verified	02
4	Examination System	Verified	Both Annual /Semester
5	Profile of the teachers	Verified	Verified as per internal audit
6	Number of academic support staff (technical) and administrative staff	Verified	Verified as per internal audit
7	Tie ups for research/ projects and MoUs	Verified	24
8	Publications by faculty members	Verified	26
9	Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers	Verified	08
10	Number of Webinar Attended	Verified	354
11	Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level	Verified	0
12	Student profile programme-wise at UG and PG	Verified	Verified as per internal audit
13	Results Analysis of students at UG and PG:	Verified	Verified as per internal audit
14	Number of faculty Member	Verified	183
15	<b>Present details of department infrastructural &amp; other facilities: -</b>		
	Total number of books in library	Verified	38177
	Computers and Internet facilities for staff	Verified	Yes
	Total number of class rooms:	Verified	59
	ICT facility:	Verified	Sufficient as per the need
	Students' laboratory:	Verified	Verified as per norms
	Conference Room:	Verified	1
	Seminar Hall:	Verified	1
	Auditorium:	Verified	1
	Furniture:	Verified	Sufficient
	Fixture	Verified	Sufficient
	Water Coolers with purifier	Verified	Working Properly
	Gymnasium:	Verified	Well equipped
	Games Equipment:	Verified	Verified as per stock


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	Toilet:	Verified	Well neat & clean
	Smart Classroom	Verified	2
16	<b>Other Facilities: -</b>		
	Transportation Facilities:	Verified	Yes
	CCTV Surveillance	Verified	Yes
	Hostel Facilities:	Verified	Separate for boys, girls and staff
	Sports Ground:	Verified	Well maintained ground
	Cafeteria:	Verified	Yes
	First Aid Facilities:	Verified	Available
	ATM:	Verified	Yes
	Generator Facilities:	Verified	Yes
	Waste Management:	Verified	Yes
	Fire safety & Security:	Verified	Yes
	Water Harvesting:	Verified	Yes
	Solar Panel	Verified	Yes
	Day Care Centre	Verified	Yes
	Girls Common Room	Verified	Yes
	Rest Room for Disable	Verified	Yes

**Observation:** The Committee went through the report of Academic and Administrative Audit Report of Internal Committee and verified it in the concerned departments on the random basis. It was found that the data presented by the committee was genuine and valid.

  
Ms. Sonali Jain  
(Member)  
Genpact  
Gurugram Muzaffarnagar

  
Dr. Ravindra Pratap  
(Member)  
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